

1.0 General

Alexander Wildlife Association Inc. Range Officers and Directors are the sole authority in the facility and their instructions shall be explicitly obeyed. Anyone found in violation of these instructions shall be subject to disciplinary action under Club Disciplinary rules, or civil action in the courts or criminal action through the police departments.

1.1 Membership

1.1.1 All shooters shall be members of the Alexander Wildlife Association Inc., a member of one of its affiliated clubs, or a guest Member in good standing of the Alexander Wildlife Association Inc.

1.2 Firearms

1.2.1 All firearms that are brought into the facility shall be legally possessed by the member and in compliance with all Canadian firearm's legislation.

1.2.2 All shooters shall ensure that all firearms in their possession in the facility shall be accompanied by appropriate documentation as required by Canadian firearm's legislation.

1.2.3 Handguns, Rifles centrefire, .22 calibre rimfire, and shotguns are all permissible firearms sanctioned for use in the outdoor facility in the designated areas.

1.3 Ammunition

1.3.1 Ammunition that can be chambered for approved firearms as disclosed in Section 1.2 can be used.

1.3.2 Ammunition prohibited by Canadian firearm's legislation shall not be allowed into the facility maintained by the Alexander Wildlife Association Inc., even if it is not to be fired.

1.4 Holsters

1.4.1 Holsters are permitted, with the following exceptions:

1.4.1.1 any holster which results in the muzzle of the firearm breaking the 45 degree rule when the firearm is drawn or carried.

1.4.1.2 any holster which leaves the trigger guard and/or uncovered

1.4.1.3 any holster that would be incapable of retaining the firearm during a forward roll through a 360 degree somersault.

1.5 Safety Equipment

- 1.5.1 Eye and ear protective devices shall be worn by shooters in the shooting bays at all times when other shooters are present and active.
- 1.5.2 Exceptions can be made when instruction is in progress and the instructor requires the clear attention of the students. This exception shall be activated only when no other active shooters are present to create a hazard for the students or the instructor.

1.6 Firearms Handling

- 1.6.1 Firearms shall not be unlocked, handled or discharged unless the “Caution Range In Use” sign has been opened.
- 1.6.2 Firearms shall only be handled at the dry fire station in the clubhouse or on the downrange side of the Red Line in the shooting bay and the shooter is physically on the downrange side of the Red Line.
- 1.6.3 Firearms shall be kept unloaded until such time as the shooter has passed over the Red Line in the shooting bay and the shooter is physically on the downrange side of the Red Line.
- 1.6.4 If conditions are such that require firearms to be placed on the shelf at each firing position or at the dry fire station, the shooter shall demonstrate its unloaded condition by removing magazines and locking the slide open for self loading pistols or opening the cylinder of revolvers and removing any rounds before leaving these attended.
- 1.6.5 Shooters shall not exit the facility with firearms that have not been secured in the manner prescribed by Canadian firearm’s legislation.
- 1.6.6 Shooters shall not transfer firearms from a case located at the rear of the shooting bay to the firing position on the downrange side of the Red Line. The shooter shall move the case to the shooting position to effect any transfer.
- 1.6.7 Shooters shall not allow the muzzle of their firearm to move past a point that would result in the muzzle passing beyond an arc exceeding 45 degree from the target hanging in their respective shooting lane.

1.7 Shooting Protocols

- 1.7.1 When directed by a Range Officer to cease fire, all shooters will unload their firearms, removing magazines and locking the slide open or opening the cylinder and removing any rounds, place the firearm on the shelf at the shooting position or in an approved holster and step away from the firing line, so as to allow the Range Officer to correct the deficiency which created the cease fire situation. Shooters will only resume their positions after being directed to by the Range Officer.

- 1.7.2 Shooters shall keep their shooting position as clear of obstructions as possible. Cases are to be stored against the back wall of the shooting bay. Small cases may be stored against the shooting stall dividers.
- 1.7.3 Shooters are to clean up any debris after they are finished their shooting. This is a non-profit club and we wish to keep membership fees at the lowest possible level. Your assistance in clean up is therefore essential:
 - 1.7.3.1 Targets to be discarded are to be placed in the recycle bin.
 - 1.7.3.2 Other debris can be placed in the covered garbage cans.
 - 1.7.3.3 Brass casings are to be placed in the smaller pails.
 - 1.7.3.4 Aluminum cans are to be discarded in the recycle bin.
 - 1.7.3.5 Sweep up the shooting bay after use.
- 1.7.4 Except as otherwise approved by the Board of Directors, only paper targets are permissible. Targets which are controversial or of questionable taste shall not be brought into the facility. Targets depicting any recognizable person or group are forbidden.
- 1.7.5 Shooting is not permitted from the lounge side of the Red Line. Shooters can only actively engage targets from the downrange side of the Red Line.
- 1.7.6 Suggested firing line procedures are attached as Appendix 1.

1.8 Orientation Course

- 1.8.1 All members shall complete this Safety & Orientation Course prior to being provided with a security card which will provide access to the Clubhouse facilities and a code which will provide access to the entrance gate.
- 1.8.2 All other members shall demonstrate proof of competency to the Board of Director's satisfaction after which their membership card will be stamped to indicate compliance with this clause.

1.9 Prohibitions

- 1.9.1 Consumption of alcohol, recreational drugs, or prescription drugs which alter the shooter's perception is prohibited and all shooters shall abstain from shooting when under the influence of these substances.
- 1.9.2 All shooters under the influence of these substances shall remove themselves from the facility. The degree of impairment is immaterial. Such shooters are a danger to themselves and to others.

- 1.9.3 Range Officers shall suspend any shooter who they believe are impaired and report such events to the Board who will then convene a Board of Inquiry.
- 1.9.4 No pets are allowed in the facility.
- 1.9.5 No smoking is permitted inside the facility.
- 1.9.6 Members shall not conduct business in the facility. You may bring business clients here as a guest as you would a golf club. However, the facility is not to be used as a base of operations for your business.
- 1.9.7 No shooting prior to 8:00 a.m. or after 6:00 p.m. each day.

1.10Visitors

- 1.10.1 Under no circumstances is anyone that is unknown to you to be allowed in the facility. Refer all such individuals to the club's number (204-340-3553), to arrange an appointment for that individual to inspect the facility.

1.11Telephone

- 1.11.1 The telephone in the clubhouse shall be used only for brief personal conversations. It is available to conduct range business and for emergencies.
- 1.11.2 If the phone rings when you are in the clubhouse answer it, with "Alexander Wildlife" and take a message or provide whatever assistance you can, or direct the caller to call the number again and let it ring through to the answering service and leave a message for a board member, or direct them to call Mary-Jo at 204-340-3553 from 10:00a.m. to 5:00p.m.

1.12Legal Issues

- 1.12.1 Be aware that changing legal conditions places an additional responsibility upon each member. Should you observe a breach of any rule disclosed in this course and fail to correct the deficiency and someone comes to harm, the Courts can find you guilty of negligence and impose appropriate penalties.

1.13Appearances

- 1.13.1 The firearms sports have a public relations challenge to maintain an appropriate profile for the community at large. Your compliance with the Club's clothing standards is therefore needed.
- 1.13.1 All members shall avoid any clothing of a controversial nature or any clothing with printing or images of a controversial nature.

2.0 GUESTS

2.1 Definition

- 2.1.1 A guest is an individual who is present in the facility at the invitation of a member in good standing of the Alexander Wildlife Association.
- 2.1.2 A guest shall be eighteen (18) years of age or older.
- 2.1.3 A guest cannot be prohibited by law from possessing firearms. If the guest has any court order against them prohibiting the possession of firearms they may not even be present in the lounge of the facility.
- 2.1.4 A guest that is less than eighteen (18) years of age shall be accompanied by their legal guardian.
- 2.1.5 Any individual who is less than twelve (12) years old cannot shoot a restricted firearm under any circumstances, but can use air rifles, air pistols and .22 calibre rimfire rifles.

2.2 Registration

- 2.2.1 The sponsoring member shall complete a guest envelope printing their name, membership number and date and signing in the appropriate location.
- 2.2.2 The guest shall print their name and sign in the appropriate location.
- 2.2.3 The appropriate \$10.00 fee shall be enclosed in the mailbox.
- 2.2.4 The envelope shall be deposited through the mail slot into the office before shooting commences.

2.3 Supervision

- 2.3.1 While on the firing line, each guest shall be closely supervised by the sponsoring member.
- 2.3.2. Guests under eighteen (18) years of age shall also have their legal guardian present in the facility.
- 2.3.3 The sponsoring member shall be fully responsible for the behavior of their guests and their compliance with all range regulations.
- 2.3.4 The sponsoring member shall not shoot while their guest is shooting.

3.0 Security And Fire Systems

3.1 Card Access

- 3.1.1 Each member shall be responsible for the security code issued to them. You will note that the code is for the member only so as to provide some element of security and is provided after completion of this orientation program.
- 3.1.2 Each member shall have their picture taken for incorporation into the archives and/or a photocopy and/or scan of PAL card and Driver's License.
- 3.1.3 Members shall not reveal their access code to non-members nor permit any other club member to use their security card or key.
- 3.1.4 The code is in conjunction with the digital video recording system provides the basis for your presence in the facility and will form part of the compliance system being implemented under the new firearms legislation.
- 3.1.5 Members shall retain the security code on their person and/or in memory in order to facilitate access to the clubhouse and the entrance gate. (Do not forget your code or you may find yourself locked out of the building or range.

3.2 Fire Systems

- 3.2.1 The facility is fully monitored for fire events.
- 3.2.2 In the event of a fire, members shall exit the range or clubhouse, wait for the Fire Department to respond and provide firefighters with access to the building, in order to avoid unnecessary damage to the doors or windows.

3.3 Medical Emergencies

- 3.3.1 Use the telephone to summon medical services via 911.

4.0 Hygiene

4.1 Personal Hygiene

Lead is cumulative and persistent toxic substance that poses a serious health risk. Basic personal hygiene practices will minimize exposure at the range and at home. The most basic of these practices is to wash your hands immediately after coming out of the shooting range, before doing anything else. That is, before going to the bathroom, or getting a drink or packing up your guns.

4.2 Smoking

There is evidence that indicates smokers are more prone to lead ingestion because of the close proximity of the hands to the mouth and nose during smoking. This is another reason why smoking is prohibited in the facility.

4.3 Clean Up

Clean up after yourself by sweeping your area and picking up any excess garbage.

5.0 Range Officers

5.1 Requirements

- 5.1.1 All members by taking this orientation course are provided with sufficient skills and knowledge to act as Range Officers for the Alexander Wildlife Association Inc.
- 5.1.2 All members acting as Range Officers shall be members in good standing.

5.2 Authority

- 5.2.1 The Range Officer is the sole authority on the firing line and operates under a mandate extended to them through these Range Rules by the Board of the Alexander Wildlife Association Inc.
- 5.2.2 If conditions warrant, a member may assume the duties of a Range Officer in order to ensure the safe and efficient operation of activities on the firing line.
- 5.2.3 The Range Officer may appoint Line Officers to facilitate the smooth operation of the firing line.
- 5.2.4 Failure to observe the direction of a Range Officer will result in the immediate suspension of a member, until such a time as a hearing can be convened under the terms of the disciplinary process.
- 5.2.5 All members should remember the implications of Clause 1.12 with respect to Legal Liability and where the issue of Range Officer's authority resides in relation to that responsibility.

5.3 Responsibility

- 5.3.1 The range officer (and by extension all members) is responsible for the safe operation of the range, including:
 - **ensuring that the facility is clean and in safe condition to shoot,**
 - **confirming that all persons on the firing line are valid members or guests,**
 - **enforcing the Range Rules as defined here, and**
 - **enforcing any other rules that are reasonable and prudent in the circumstances.**
- 5.3.2 The Range Officer shall interrupt any shooter at any time, should an unsafe practice or condition be observed and shall request that the shooter render the firearm into a safe condition before correcting the observed practice or condition.
- 5.3.3 The Range Officer shall command a cease fire in the event of any problem, incident, disturbance, or distraction which constitutes a hazard.
- 5.3.4 See Appendix for suggested commands that can be used.
- 5.3.5 Alternative firing line commands that are used in the course of a competition by a recognized shooting discipline may be used on the firing line provided all persons on the firing line are aware of the commands and consent.

Appendix – Range Officer Commands

Range Officer Commands:

Required Action:

Is the range clear?

Scan the area to ensure it is clear.
If a problem exists alert Range Officer.

The range is clear.

Confirm previous impression and alert Range Officer if a problem occurs.

Firing line is hot/active

Ensure eye and ear protection is in place.

Load and fire on your own time.

Load firearms and commence firing.

During shooting, alert the Range Officer to any problem, incident, disturbance, or distraction in the most appropriate fashion.

If you finish before a cease fire command is given, unload your firearm, holster it or place it on the shelf with the slide or cylinder open and the muzzle pointing down range. Step back from the firing line.

Range Officer Commands:

Required Action:

Cease fire.

Immediately stop shooting. Unload your firearm. holster it or place it on the shelf with the slide or cylinder open and the muzzle pointing down range. Step back from the firing line.

Range is clear.

Ensure that the range is clear or notify the Range Officer that it is not.

Wait for additional direction from the Range Officer, who may require assistance to remove hazards, repair equipment and so on. At no time should anyone handle firearms or ammunition in the proximity of the firing line until such time as the problem has been corrected.

Additional firing line commands and procedures used in the course of competition by a recognized shooting discipline may be used, provided that all persons present on the firing line are aware of those commands.

Alexander Wildlife Association (2009) Inc.

Range Rules & Regulations

**Revised July 2020
with permission from
Firing Line Gun Club 1986 Inc.**

**ALEXANDER WILDLIFE ASSOCIATION 2009 INC.
Beaconia, Manitoba**

\$10.00 Guest Fee / Access Fee (circle one)

I hereby agree and hold harmless the Alexander Wildlife Association Inc., its board of directors and its executive from all liability which may arise out of any loss, damage, injuries, or death(s) while on the premises of the said facility. I also fully acknowledge the right of the board of directors of the Alexander Wildlife Association 2009 Inc. to not allow me access and or terminate my membership or guest privileges, without refund, for failure to comply with the rules and regulations of the range. I further state that I have read, understood and accept the range rules and this release of liability and enter into this agreement freely on behalf of; myself, heirs, next of kin, executors and administrators.

Print name of guest: _____

Signature of guest: _____ **Date:** _____

Signed & witnessed: _____ **Member**

Print member name: _____ **Member #** _____

**ALEXANDER WILDLIFE ASSOCIATION 2009 INC.
Beaconia, Manitoba**

Acknowledgement of Completion of Orientation & Safety Course

With my acceptance to become a member of the Alexander Wildlife Association (2009) Inc., I hereby agree to release and hold harmless the Alexander Wildlife Association (2009) Inc., its Board of Directors and its Executives from all liability which may arise out of any loss, damage, injuries, or deaths during the period of membership with the Alexander Wildlife Association (2009) Inc., while on the premises of the said facility. I also fully fully acknowledge the right of the Board of Directors of the Alexander Wildlife Association (2009) Inc. to terminate my membership, without refund, for any failure to comply with the rules and regulations of the Alexander Wildlife Association (2009) Inc. and rules and regulations of the range. I further state that I have read, understood, and accept the Range Rules and this release and enter into it freely on behalf of myself, heirs, next of kin, executors and administrators.

I hereby acknowledge that I have received and understood the information related to the safe operations of the range facility, the health information, and my obligations as a member of the Alexander Wildlife Association (2009) Inc.

I further acknowledge receipt of one gate lock code # _____ which allows me access to the range during designated hours.

Membership #: _____

Name: _____ (Please Print)

Signed: _____ Date: _____

Witness Name: _____ (Please Print)

Witness Signed: _____ Date: _____

